

MARSTOW PARISH COUNCIL

Minutes of the meeting held on 24 May 2016 at Goodrich Village Hall

PRESENT A Drabble (Chairman) N Roper S Parker M Wigmore A Williams

ATTENDING K Shilton (Clerk) Ward Councillor E Swinglehurst

1. ANNUAL PARISH MEETING

This meeting was held but no comments were made.

2. ANNUAL MEETING OF THE PARISH COUNCIL

Appointment of Chairman. A Drabble was appointed Chairman being proposed by M Wigmore seconded by S Parker and agreed by all members present. A Drabble signed the Declaration of Acceptance of Office of Chairman.

Appointment of Vice Chairman. S Parker was appointed Vice Chairman being proposed by N Roper seconded by M Wigmore and agreed by all members present.

Appointment of Officers

Notice board S Parker

Footpaths Officer S Parker

Lengthsman technical coordinator M Wigmore

Pencraig speed / traffic related matters A Williams

Tree Officer A Williams

Financial report for the financial year 2015 / 2016 and audit related matters.

The financial report and notes had been distributed to all members prior to the meeting. The report had been submitted to the internal auditor together with relevant papers and had been agreed and signed by the auditor.

The report was agreed by the meeting and the Chairman and Clerk signed the external audit papers.

Dates of meetings. It was agreed to hold meetings every 2 months. Should urgent business matters require attention then a separate meeting will be called.

3. ORDINARY PARISH COUNCIL MEETING

3.1 OPEN DISCUSSION FOR THE PUBLIC Not required

3.2 APOLOGIES None required

3.3 DECLARATIONS OF INTEREST None reported

3.4 MINUTES OF THE LAST MEETING HELD ON 5 APRIL 2016

These were agreed and confirmed and signed by the Chairman.

3.5 ACTION POINTS FROM THE MINUTES

Penraig 50mph sign. A Williams is waiting for a response from Highways England regarding the status of the condition and repairs required to this equipment. Our Ward Councillor will also contact the agency requesting a response. (This has now been received confirming that the unit is not repairable and that it requires replacing)

3.6 REPORT FROM WARD COUNCILLOR

This had been circulated prior to the meeting. The meeting was minded of the license granted for Hydraulic Fracking in the area.

3.7 FINANCIAL MATTERS

First precept payment received £3750.00

Lengthsman scheme contract agreed and signed by Balfour Beatty / Herefordshire Council.

Payments

Insurance £191.60

Clerk fee £243.00 Administration £24.85 Travel £15.00

3.8 PLANNING MATTERS AND APPLICATIONS

No new applications had been received for comment.

3.9 CORRESPONDENCE RECEIVED AND DISTRIBUTED

No further comments were made.

4.0 REPORTS FROM COUNCIL MEMBERS

Members were minded of the speed of some vehicles travelling from Penraig to Glewstone now that the road had been resurfaced.

4.1 ITEMS FOR THE NEXT AGENDA

No new matters were reported.

NEXT MEETING TO BE HELD ON 2 AUGUST 2016 AT 7.30PM AT GOODRICH VILLAGE HALL UNLESS THERE ARE URGENT BUSINESS MATTERS TO ATTEND AND THEN A SEPARATE MEETING WILL BE CALLED.

The meeting started at 7.30pm and ended at 8.15pm

Signed

Chairman

Date