

## MARSTOW PARISH COUNCIL

### Attention Council members

You are summoned to a meeting of Marstow Parish Council to be held on 28 May 2024 at 7.30pm at St Matthews church Marstow.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND HAVE THE OPPORTUNITY TO ADDRESS THE COUNCIL ON PARISH MATTERS.**

K Shilton / Clerk 13 May 2024

### AGENDA

#### 1. Annual Parish Meeting

This is an opportunity for residents to discuss parish related matters with the Council. Ward Councillor monthly report and available on the pc website.

#### 2. Annual Meeting of the Parish Council

Appointment of Chairman – Declaration of Acceptance of Office

Appointment of Vice Chairman

Appointment of officers / working groups – reference notes sent to members

Reminder – revise / update members Register of Interests

Finance year-end report and associated documents

Proposed future meeting dates 23 July 24 September 26 November 25 February

Being minded that should urgent business matters require attention a separate meeting will be called.

#### 3. Ordinary Parish Council meeting

3.1 Open discussion for the public 10 minutes

3.2 Apologies

3.3 Declarations of Interests

3.4 Minutes of the last meeting held 27 February 2024

3.5 Action points from the minutes – reference clerk correspondence

Site meeting R Mutlow / locality steward Glewstone related matters

Penraig 50 mph flashing sign - Highways

3.6 Planning matters and applications – no new submissions

3.7 Finance matters – resolutions required

3.8 General correspondence received / distributed

3.9 Reports from Council members

4.0 Items for the next agenda

### NEXT MEETING

**TO BE HELD ON 23 JULY 2024 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW  
UNLESS IN THE MEANTIME THERE ARE URGENT MATTERS TO ATTEND AND A  
FURTHER MEETING WILL BE CALLED.**