

## MARSTOW PARISH COUNCIL

Dear Councillor

You are summoned to a meeting of Marstow Parish Council to be held on 21 May 2019 at 7.30am at Goodrich Village hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND HAVE THE OPPORTUNITY TO ADDRESS THE COUNCIL ON PARISH MATTERS.**

K Shilton / Clerk 13 May 2019

### AGENDA

- 1. Annual Parish Meeting**  
A meeting and opportunity for residents to address the Council on Parish matters
- 2. Annual Meeting of the Parish Council**  
Declaration of Office for Council members  
Registrable Interests of Council members  
Appointment of Chairman / Declaration of Acceptance of Office  
Appointment of Vice Chairman  
Appointment of Officers / notice board / lengthsman technical support  
Dates of future meetings (suggested requiring resolution)  
6 August 2019 / 19 November 2019 / 7 January 2020 / 3 March 2020  
Further meetings to be called should urgent matters arise between these dates  
Lengthsman scheme contract submitted and signed by Herefordshire Council  
Financial year end report 2018/2019 and audit process
- 3. Ordinary Parish Council Meeting**
- 4. Open discussion for the public – 10 minutes**
- 5. Apologies**
- 6. Declarations of Interest**
- 7. Minutes of the last meeting held on 5 March 2019**
- 8. Action points from the minutes**  
A 40 Pencraig – Highways England /Safer Roads Partnership status update  
New notice board  
Situations drainage - School Lane and Boat Lane
- 9. Report / Comments Ward Councillor**
- 10. Planning matters and applications**  
191345 Granary Steppe House Farm proposed single storey extension  
Applications received after the date of the agenda will also be considered for comment
- 11. Financial matters**  
First precept payment received £4250.00  
Vat refund submitted £128.00  
Payments  
Clerk fee £243.00 Administration £37.19 Travel £28.96 Meetings £15.00
- 12. Correspondence received and distributed**
- 13. Reports from Council members**
- 14. Items for the next agenda**

**NEXT MEETING 6 AUGUST 2019 (REQUIRING RESOLUTION) AT 7.30PM AT GOODRICH VILLAGE HALL**

**SHOULD URGENT BUSINESS MATTERS ARISE BEFORE THIS DATE THEN A COUNCIL MEETING WILL BE CALLED**